

# Code of Ethics Felis Britannica Executive Committee

**Obeying the Law** – We respect and obey the laws, rules and regulations applying to our organisation

**Integrity of Recording and Reporting our Financial Results** – We properly maintain accurate and complete financial and other business records, and communicate full, fair, accurate, timely and understandable financial results.

**Respecting Diversity and Fair Practices** –

We are committed to respecting a culturally diverse organisation through practices that provide equal access and fair treatment to everyone on the basis of merit. We do not tolerate harassment or discrimination

**Avoiding Conflicts of Interest** – We avoid relationships or conduct that might compromise judgment or create actual or apparent conflicts between our personal interests and our loyalty to Felis Britannica. We do not use our position within Felis Britannica to obtain improper benefits for others or ourselves.

**Protecting Our Assets** – We use Felis Britannica information and opportunities for Felis Britannica purposes and not for unauthorised use. We properly maintain the confidentiality of information entrusted to us by Felis Britannica.

**Offering/Accepting Gifts, Entertainment, Bribes or Kickbacks** – We do not offer or accept gifts or entertainment of substantial value. We do not offer or accept bribes or kickbacks.

**Reporting Ethical, Legal or Financial Integrity Concerns** – Any person may report any ethical concern or financial violation, including any fraud, accounting, auditing or recordkeeping matter (please see disciplinary procedure) Confidentiality will be maintained to the extent possible whilst permitting an appropriate investigation.

## Personal Responsibility

Every officer has the personal responsibility to read, understand and comply with the principles contained within this Code of Ethics.

Compliance with these principles is a condition of Executive Committee membership, and failure to comply will result in disciplinary action up to and including termination of position.

The EC appoints a Disciplinary Officer to investigate and decide on the actions to be taken in the event of violations of the Code of Ethics. Such actions shall be reasonably designed to deter wrong doing and to promote accountability for adherence to the Code of Ethics.